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|------------------------------|----------------------|---|---|--------------------------------|--|---|---|
| Student | Last name (s) | First name (s) | Date of birth | Nationality¹ | Sex [M/F] | Study cycle² | Field of education, ISCED code³ |
| | | | select | | select | | select |
| Receiving Institution | Name | Faculty/ Department (degree program and campus at Laurea) | Erasmus code⁴ (if applicable) | Address | Country⁵ | Contact person name, e-mail / phone⁶ (planning officer int. affairs) | |
| | | select | | select | | | |
| Sending Institution | Name | Faculty/ Department | Address | Country | Contact person name, e-mail / phone | | |
| | | | | | | | |

| Study Programme at Receiving Institution | | | | |
|---|---|---|--|--|
| Planned period of the mobility: from Click here to enter a date to Click here to enter a date . | | | | |
| Table A Before the mobility | Component⁷ code (if any) | Component title (as indicated in the course catalogue ⁸) at the receiving institution | Semester [e.g. autumn / spring / term] | Number of ECTS credits (or equivalent)⁹ to be awarded by the receiving institution upon successful completion |
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| | | | | Total: |
| Web link to the course catalogue at the receiving institution describing the learning outcomes | | | | |

The level of language competence in _____ [the main language of instruction] that the student already has or agrees to acquire by the start of the study period is:
A1 ☐ A2 ☐ B1 ☐ B2 ☐ C1 ☐ C2 ☐ Native speaker ☐

| Recognition at Sending Institution | | | | |
|---|-----------------------------------|---|--|---|
| Table B Before the mobility | Component code (if any) | Component title (as indicated in the course catalogue) at the sending institution | Semester [e.g. autumn / spring / term] | Number of ECTS credits (or equivalent) for the group of educational components in the student's degree that would normally be completed at the sending institution and which will be replaced by the study abroad |
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| | | | | Total: |
| Provisions applying if the student does not complete successfully some educational components: [web link to the relevant information] | | | | |

By signing this document, the student, the sending institution and the receiving institution confirm that they approve the proposed Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and receiving institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the inter-institutional agreement for institutions located in Partner Countries). The sending institution and the student should also commit to what is set out in the Erasmus+ grant agreement. The receiving institution confirms that the educational components listed in Table A are in line with its course catalogue and should be available to the student. The sending institution commits to recognise all the credits gained at the receiving institution for the successfully completed educational components and to count them towards the student's degree as described in Table B. Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties. The student and receiving institution will communicate to the sending institution any problems or changes regarding the proposed mobility programme, responsible persons and/or study period.

| Commitment | Name | Function | Phone number | Email | Date | Signature |
|---|-------------|-----------------|---------------------|--------------|-------------|------------------|
| Student | | <i>Student</i> | | | | |
| Responsible person ¹⁰ at the Sending Institution | | | | | | |
| Responsible person at the Receiving Institution | | | | | | |

During Mobility

| Exceptional changes to Table A <small>(to be approved by e-mail or signature by the student, the responsible person in the sending institution and the responsible person in the receiving institution)</small> | | | | | | |
|---|--|---|---|---|--------------------------|--|
| Table A bis During the mobility | Component code <small>(if any)</small> | Component title <small>(as indicated in the course catalogue) at the receiving institution</small> | Deleted component <small>[tick if applicable]</small> | Added component <small>[tick if applicable]</small> | Reason for change | Number of ECTS credits (or equivalent) to be awarded by the receiving institution upon successful completion of the component |
| | | | <input type="checkbox"/> | <input type="checkbox"/> | | |
| | | | <input type="checkbox"/> | <input type="checkbox"/> | | |

| Exceptional changes to Table B <small>(to be approved by e-mail or signature by the student and the responsible person in the sending institution)</small> | | | | | | |
|--|--|---|---|---|--------------------------|--|
| Table B bis During the mobility | Component code <small>(if any)</small> | Component title <small>(as indicated in the course catalogue) at the sending institution</small> | Deleted component <small>[tick if applicable]</small> | Added component <small>[tick if applicable]</small> | Reason for change | Number of ECTS credits (or equivalent) for the group of educational components in the student's degree that would normally be completed at the sending institution and which will be replaced by the study abroad |
| | | | <input type="checkbox"/> | <input type="checkbox"/> | | |
| | | | <input type="checkbox"/> | <input type="checkbox"/> | | |

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- ¹ **Nationality:** Country to which the person belongs administratively and that issues the ID card and/or passport.
- ² **Study cycle:** Short cycle (EQF level 5) / bachelor or equivalent first cycle (EQF level 6) / master or equivalent second cycle (EQF level 7) / doctorate or equivalent third cycle (EQF level 8).
- ³ The [ISCED-F 2013 search tool](http://ec.europa.eu/education/tools/isced-f_en.htm) available at http://ec.europa.eu/education/tools/isced-f_en.htm should be used to find the ISCED 2013 detailed field of education and training that is closest to the subject of the degree to be awarded to the student by the sending institution.
- ⁴ **Erasmus code:** a unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education (ECHE) receives. It is only applicable to higher education institutions located in Programme Countries.
- ⁵ **Country code:** ISO 3166-2 country codes available at: <https://www.iso.org/obp/ui/#search>
- ⁶ **Contact person:** person who provides a link for administrative information and who, depending on the structure of the higher education institution, may be the departmental coordinator or will work at the international relations office or equivalent body within the institution.
- ⁷ An "**educational component**" is a self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives.
- ⁸ **Course catalogue:** a detailed, user-friendly and up-to-date information on the institution's learning environment that should be available to students before entering and throughout their studies to enable them to make the right choices and use their time most efficiently. The information concerns, for example, the qualifications offered, the learning, teaching and assessment procedures, the level of programmes, the individual educational components and the learning resources. The Course Catalogue should include the names of people to contact, with information about how, when and where to contact them.
- ⁹ **ECTS credits (or equivalent):** in countries where the "ECTS" system is not in place, in particular for institutions located in Partner Countries not participating in the Bologna process, "ECTS" needs to be replaced in the relevant tables by the name of the equivalent system that is used, and a web link to an explanation to the system should be added.
- ¹⁰ **Responsible person in the sending institution:** an academic who has the authority to approve the mobility programme of outbound students (Learning Agreement), to exceptionally amend it when it is needed, as well as to guarantee full recognition of such programme on behalf of the responsible academic body.